

**LAND SURVEYOR SECTION  
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,  
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS  
MEETING MINUTES  
March 19, 2013**

Present: Dan Fedderly, James Rusch, and Matt Janiak

Absent: Ruth G. Johnson

Staff: Tom Wightman, Executive Director; Dave Carlson, Communications Specialist; and other Department staff

Matt Janiak, Board Chair, called the meeting to order at 9:34 a.m. A quorum of three (3) members was confirmed.

**ADOPTION OF AGENDA**

**Amendments**

- Remove Item N.3 from agenda.

**MOTION:** Dan Fedderly moved, seconded by James Rusch to adopt the agenda as amended. Motion carried unanimously.

**APPROVAL OF MINUTES**

**MOTION:** Dan Fedderly moved, seconded by James Rusch, to approve the minutes of August 15, 2012 as published. Motion carried unanimously.

**ELECTION OF OFFICERS FOR 2013**

**CHAIR**

**NOMINATION:** James Rusch nominated Matt Janiak for the office of Board Chair. Tom Wightman called three times for other nominations for the office of Board Chair.

**VICE CHAIR**

**NOMINATION:** Dan Fedderly nominated James Rusch for the office of Board Vice Chair. Tom Wightman called three times for other nominations for the office of Board Vice Chair.

**SECRETARY**

**NOMINATION:** James Rusch nominated Dan Fedderly for the office of Board Secretary. Tom Wightman called three times for other nominations for the office of Board Secretary.

**MOTION:** Dan Fedderly moved, seconded by James Rusch, to approve the election of the slate of officers as nominated. Motion carried unanimously.

<b>2013 ELECTION RESULTS</b>	
Chair	Matt Janiak
Vice Chair	James Rusch
Secretary	Dan Fedderly

### **LIAISON APPOINTMENTS**

Chair Matt Janiak made the following appointments of liaisons:

<b>2013 LIAISON APPOINTMENTS</b>	
Credentialing	Matt Janiak
Rules	Matt Janiak
Screening Panel	James Rusch, Ruth Johnson
Monitoring	Dan Fedderly
CE Liaison	Dan Fedderly, Matt Janiak

**MOTION:** Dan Fedderly moved, seconded by James Rusch, to delegate authority to the Board Liaison(s) to make determinations on all issues related to the liaison's duties, except controversial and disciplinary issues. Liaisons may defer a decision to the Board at the liaison's discretion Motion carried unanimously.

### **CLOSED SESSION**

**MOTION:** James Rusch moved, seconded by Dan Fedderly, to convene to closed session to deliberate on cases following hearing (s. 19.85(1) (a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Roll Call Vote: Matt Janiak - yes; James Rusch - yes; and Dan Fedderly -yes. Motion carried unanimously. Open session recessed at 11:20 a.m.

## **RECONVENE TO OPEN SESSION**

**MOTION:** Dan Fedderly moved, seconded by James Rusch to reconvene in open session at 3:19 p.m. Motion carried unanimously.

## **VOTING ON ITEMS CONSIDERED/DELIBERATED IN CLOSED SESSION**

### **PROPOSED FINAL DECISION AND ORDER**

**MOTION:** James Rusch moved, seconded by Dan Fedderly in the matter of Travis J. Kramer-11 LSR 003. DHA Case Number SPS 12-0050, to adopt the Findings of Fact, Conclusions of Law and vary the order as follows:

- To remove the suspension.
- Issue a reprimand.
- To limit the license as follows:
  - License is limited for one year from the date of the order.
  - Respondent will practice only under the direct supervision of a credentialed land surveyor pre-approved by the Section.
  - The supervisor will review and approve, or request modifications as appropriate, all surveys prepared by the respondent during the period of supervision along with all supporting documents prior to filing.
  - The supervisor will file quarterly reports with the Section detailing the results of his/her review.
  - It is the responsibility of the respondent to ensure that the reports are filed timely, and to pay all costs associated with the supervision within 30 days of submission of the bill from the supervisor.
  - At the end of one year of supervision from the date of this order, respondent may petition the board for reinstatement of full licensure. The Section may request a personal appearance by the respondent in support of his petition.
- To order full costs.

Motion carried unanimously.

**MOTION:** James Rusch moved, seconded by Dan Fedderly to designate Matt Janiak to review and approve the Final Decision and Order, with variance and authorize signature. Motion carried unanimously.

**MOTION:** James Rusch moved, seconded by Dan Fedderly that upon issuance of the Final Decision and Order, in the matter of Travis J. Kramer-11 LSR 003. DHA Case Number SPS 12-0050, that a copy of the Order will be sent to the District Attorney of Crawford County for appropriate action. Motion carried unanimously.

## **PROPOSED STIPULATIONS, FINAL DECISIONS AND ORDERS**

**MOTION:** James Rusch moved, seconded by Dan Fedderly, to remove from the agenda, the proposed Stipulation and Order, in the matter of Wayne Reuter-12 LSR 005, for lack of quorum to properly consider a suspension. Motion carried unanimously.

## **MONITORING**

**MOTION:** Dan Fedderly moved, seconded by James Rusch to approve the petition of James Ritchie to remove limitations and grant him a full and unencumbered license. Motion carried unanimously.

## **APPLICATION REVIEWS**

**MOTION:** James Rusch moved, seconded by Dan Fedderly, to approve the application of Daniel A Marks. Motion carried unanimously.

**MOTION:** James Rusch moved, seconded by Dan Fedderly, to approve the application of Eric Lynch. Motion carried unanimously.

**MOTION:** James Rusch moved, seconded by Dan Fedderly, to approve the application of Wesley L. Kraemer. Motion carried unanimously.

**MOTION:** James Rusch moved, seconded by Dan Fedderly, to approve the application of Christopher R. Weinreis. Motion carried unanimously.

**MOTION:** James Rusch moved, seconded by Dan Fedderly, to approve the application of Andrew Moore. Motion carried unanimously.

**MOTION:** James Rusch moved, seconded by Dan Fedderly, to approve the application of Chad Besaw. Motion carried unanimously.

**MOTION:** James Rusch moved, seconded by Dan Fedderly, to approve the application of Bradley P. Heuer. Motion carried unanimously.

**MOTION:** James Rusch moved, seconded by Dan Fedderly, to approve the application of Benjamin LaCount. Motion carried unanimously.

**MOTION:** James Rusch moved, seconded by Dan Fedderly, to approve the application of Michael J. Hoffman. Motion carried unanimously.

**MOTION:** James Rusch moved, seconded by Dan Fedderly, to approve the application of Bruce G. Bolivar. Motion carried unanimously.

**MOTION:** James Rusch moved, seconded by Dan Fedderly, to approve the application of Tomas A. Toro Santos. Motion carried unanimously.

**MOTION:** James Rusch moved, seconded by Dan Fedderly, to issue an intent to deny the application of Codey Cuplin, unless, within 45 days, applicant provides evidence of having conducted re-surveys in accordance with A-E 6.03 (1) (h). Motion carried unanimously.

**MOTION:** James Rusch moved, seconded by Dan Fedderly, to issue an intent to deny the application of Thomas J. Green unless, within 45 days, applicant

provides evidence of experience in preparation of maps, in accordance with A-E 6.03 (1). Motion carried unanimously.

**MOTION:** James Rusch moved, seconded by Dan Fedderly, to deny the application of Eric S. Jackson. Reason for denial; the Section has determined that the applicant needs two additional years of land surveying experience in Wisconsin in accordance with A-E 6.03 (1). Motion carried unanimously.

**MOTION:** James Rusch moved, seconded by Dan Fedderly, to issue an intent to deny the application of Catlon J. Phelps, unless, within 45 days, applicant provides evidence of experience in preparation of maps in accordance with A-E 6.03 (1) Motion carried unanimously.

**MOTION:** James Rusch moved, seconded by Dan Fedderly, to deny the application of Carolyn J. Sampson. Reason for denial; the Section has determined that the applicant needs one additional year of land surveying experience in Wisconsin and Public Land Survey System in accordance with A-E 6.03 (1). Motion carried unanimously.

### **ADJOURNMENT**

**MOTION:** Dan Fedderly moved, seconded by James Rusch to adjourn the meeting at 3:26 p.m. Motion carried unanimously.